

Client eBrief



Enhancing Small Business Security



A Cyber Warden Bookkeeper Adds Value to Business

In today's digital age, cyber threats are a growing concern for small businesses. With 43% of cyber-attacks targeting small enterprises and each breach costing an average of \$46,000, the need for robust cybersecurity measures is more critical than ever.

If your Bookkeeper has already completed the **Cyber Wardens** course, you've gained a valuable ally in protecting your business from these threats.

The **Cyber Wardens** initiative, developed by the Council of Small Business Organisations Australia (COSBOA), equips small business professionals with the skills and knowledge needed to secure their digital environments. A Bookkeeper who has completed this course is more than just a financial expert; they are now a proactive defender of your business's sensitive information.

How Your Cyber Warden Bookkeeper Adds Value

By completing the Cyber Wardens course, your Bookkeeper has significantly enhanced their ability to safeguard your business against cyber threats.

Here's how this added expertise benefits you:

- **Advanced Protection:** Your Bookkeeper is now well-versed in identifying and protecting crucial business data. This means they can implement effective strategies to secure your financial information from potential cyber-attacks.
- **Proactive Defence:** With their new knowledge, your Bookkeeper can spot and neutralise common scams and digital threats before they impact your business. This proactive approach helps prevent costly disruptions and losses.

ATO Lodgement Dates

These dates are from the ATO website and do not account for possible extensions.

You remain responsible for ensuring that the necessary information is with us in time.

See [ATO Due dates by month](#) to check monthly lodgment and payment dates.

BAS/IAS Monthly Lodgements

Final dates for lodgements and payments:

September Activity Statement
21 October 2024

October Activity Statement
21 November 2024

BAS Quarterly Lodgements

Final dates for lodgements and payments:

1st Quarter 2025 Financial Year:
September Quarter 2024 (incl. PAYGI)
28 October, 2024

2nd Quarter 2025 Financial Year:
December Quarter 2024 (incl. PAYGI)
28 February, 2025

When a due date falls on a Saturday, Sunday or Public Holiday*, you can lodge or pay on the next business day.

*A day that is a public holiday for the whole of any state or territory in Australia.

Due date for super guarantee contributions:

1st Quarter 2025 Financial Year:
July to September 2024 – contributions must be **in the fund** by 28 October, 2024

2nd Quarter 2025 Financial Year:
October to December 2024 – contributions must be **in the fund** by 28 January, 2025

Late payments of superannuation are **not** tax deductible. If your business has overdue superannuation guarantee payments and you are unsure of how to proceed, please contact us to discuss.

- **Team Leadership:** As a trained Cyber Warden, your Bookkeeper can promote cyber safety practices within your team, ensuring that everyone in your business is aware of and follows essential cybersecurity protocols.
- **Confidence and Peace of Mind:** Knowing that your Bookkeeper has undergone this specialised training gives you confidence in their ability to protect your business. It's one less thing to worry about as you focus on growing your enterprise.

Cybersecurity as a Value-Added Service

Your Bookkeeper's cybersecurity expertise is an invaluable addition to the services they already provide. Beyond managing your finances, they now play a crucial role in safeguarding your entire business from digital threats. This dual role enhances the overall security of your operations and demonstrates their commitment to your business's success.

By taking this course, your Bookkeeper has gone above and beyond to ensure they are fully equipped to meet the challenges of today's digital landscape. Their proactive stance on cybersecurity reflects their dedication to providing comprehensive, high-quality service to your business.

A Course for Everyone

The Cyber Wardens course isn't just for Bookkeepers; it's available to all small business owners and their teams. This course is designed to be accessible, offering straightforward, jargon-free training that anyone can benefit from, regardless of their technical expertise. Whether you're a business owner, a staff member, or a supplier, this course empowers you to play a crucial role in protecting your business from cyber threats.

A Future-Proofed Partnership

As cyber threats evolve, a Bookkeeper who is a trained Cyber Warden ensures your business is better prepared for the future. They can inform you about emerging risks, recommend best practices, and help you stay ahead of potential cyber-attacks. This proactive approach keeps your business resilient and secure.

With a certified Cyber Warden as your Bookkeeper, you gain a financial expert and a partner in protecting your digital assets. Their enhanced skills offer peace of mind, knowing your business is in capable hands.

If you're not yet benefiting from a Cyber Warden Bookkeeper, reach out to see how they can help fortify your business's defences. The Cyber Wardens course is available to everyone in your business – take this opportunity to strengthen your cybersecurity. For more information, visit [Cyber Wardens – ICB – Enrol now](#) and see how this initiative can enhance your Bookkeeper's and team's services.

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Disclaimer: All or any advice contained in this newsletter is of a general nature only and may not apply to your individual business circumstances. For specific advice relating to your specific situation, please contact your accountant or contact me for further discussion.

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